



Dear Vendor,

The Morehead Arts & Crafts Festival is Saturday, September 16, on Main Street from 11 a.m. to 4 p.m. Set up begins at 8 a.m. and all vendors must have all vehicles off the street by 10:30 a.m. There are several parking areas within walking distance of Main Street marked in orange on your map.

On the East Side of Main Street:

Rowan County Arts Center side parking lot (access Normal Avenue)
First Christian Church parking lot (access Normal Avenue)
MSU Lots (access Normal Avenue and turn right at the stop sign)
Parallel Parking on Main Street past the barricades
First Street (access Bridge Street by Pasquale's, first right.)

On the West Side of Main Street

First Baptist Church (access N. Wilson to Second Street next to OLD Police Station)
Gravel Lot behind OLD police station (access via N. Wilson)
First Street parking (accessed via S. Wilson Avenue)
Behind Whitaker Bank, All Seasons & US Bank (S. Wilson turn left on Virginia Ave)

Due to liability, you may not tear down or leave while consumers are present. Therefore, booths may not be taken down before 4:01 p.m. We ask that you have your space cleared and cleaned up by 5:00 p.m.

Booth spaces are parallel parking spots and we will label the spaces with your booth number written in chalk. Tents can be no bigger than 12' x 12'. Exhibitors must bring tents, tables, chairs, etc. to accommodate your booth display. Booth tables must be covered to the ground and all storage containers and boxes hidden from view. Food vendors SERVING/DRINKS must follow all rules in the packet provided by the Health Department. If you have a food license, please have it on display. Exhibitors are responsible for all trash pick up in and around their booth spaces. Vendors are responsible for paying all sales taxes.

Volunteers will be at the barricades to let you in and out during set up and take down. Our staff will be assisting with lawn activities at the Rowan County Arts Center. Should you need help, go to the Arts Center (located at 205 East Main Street) and ask for Shelby. I will be checking on you throughout the day. The festival is **RAIN OR SHINE**. If you have any questions or need more information please contact me at 606.783.9857 option 3 or email rcac@moreheadtourism.com.

Thanks!

Ashley Gilliam, Director